

Rc.No.2883459/M1/2025
dated: 10.01.2025

District Collectorate,
Tiruvallur

NOTIFICATION NO: 01/2025

The Hon'ble Minister for Youth Welfare and Sports Development on the floor of assembly has made the following announcement:

"அரசின் முக்கிய திட்டங்களைக் கண்காணிக்க மாவட்ட அளவில் சிறப்புத் திட்டச் செயலாக்கத் துறை கண்காணிப்பு அலகு உருவாக்கப்படும்".

To implement the above announcement, it is proposed to establish a District Level Monitoring Unit to collect the data from the district and sub district level on Socio-economic indicator, Education parameter, Health parameter and Infrastructure from the departments concerned and to analyse the data and provide time to time analytical inputs directly to the District Collector for taking data driven decisions.

In pursuance of the above, G.O. No. (Ms) 01, Special Programme Implementation Department, dated: 03.01.2025, has been issued for appointment of One Young Professional to District Monitoring Unit in respect of Tiruvallur District.

In this regard, the applications are invited for the post of **Young Professionals in the Tiruvallur District Monitoring Unit** vide said G.O.

Date of Notification	10.01.2025
Last date for submission of application	22.01.2025
Screening process	24.01.2025
Date of Personal Interview	28.01.2025

Post and Vacancies:

Sl.No	Name of the Post	No. of Vacancy	Scale of Pay
1.	Young Professional	01	Consolidated Pay Rs.50,000/-

Educational and Technical Qualification:

- Bachelor of Engineering in Computer Science/ Information Technology.
(or)
- Bachelor's Degree in Data Science and Statistics (Four Years course only). (or)
- Master's Degree in Computer Science, Information Technology, Data Science, Statistics or related course.

Requirements

- Strong research and analytical skills.
- Proficiency in data analysis tools (eg., Excel, SPSS, R or similar) & Microsoft Office tools.
- Ability to work independently and as part of a team.
- Persons already have work experience may be preferred.

Scope of Work


- Conduct comprehensive research and analyse quantitative and qualitative data on various schemes that are being implemented by various departments in the district.
- Develop reports, presentations and policy briefs based on research findings.

Hence, all the eligible candidates who are willing to accept the post are requested to apply in the prescribed Application Format in Annexure- I which is available in Tiruvallur District Website <https://tiruvallur.nic.in/> and the application should reach this office either through post / in person, on or before 22.01.2025 @ 5.45 P.M

The applications received after 5.45 p.m on 22.01.2025 will not be considered.

//By Order//

Sd/-Dr.T.Prabhushankar,
District Collector,
Tiruvallur


Personal Assistant to
Collector (General)
Tiruvallur.


10/01/2025

Annexure-I

Application form for Post of Young Professionals on contract basis in Tiruvallur District Monitoring Unit, vide G.O. No. (Ms). 01, Special Programme Implementation Department, dated: 03.01.2025.

1.	Application for the post of	Young Professionals
2.	Name in full (Block Letters)	
3.	Date of Birth	
4.	Age	
5.	Whether Medically fit	Yes / No
6.	Address for correspondence	
7.	Permanent Address	
8.	E-mail address	
	Telephone No. / Mob. No.	

Passport size photograph

A. Educational Qualification (starting from the highest to graduation)

S.No	Edu. Qualification (Degree onwards)	Main Subjects	Name of Institution	Marks (in %)

B. Proficiency in data analysis tools (eg., Excel, SPSS, R or similar) & Microsoft Office tools) if any.

C. Work Experience (starting from the latest)

Sl. No	Position Held	Duration dd.mm.yyyy to dd.mm.yyyy	Specific Role(in one sentence)	Name of the Employer	Description of Experience including any work worthy of mention(not more than 50 words)

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualifications/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the Applicant)

Date:

Place