



हिंदुस्तान साल्ट्स लिमिटेड/ Hindustan Salts Limited

भारत सरकार का उद्यम / A Government of India Enterprise

CIN: U14220RJ1958GOI001049

सहायक कंपनी -सांभर साल्ट्स लिमिटेड /Subsidiary- Sambhar Salts Limited

CIN: U14220RJ1964GOI001188

Registered Office: जी-229 सीतापुरा औद्योगिक क्षेत्र/ G-229 Sitapura Industrial Area,

जयपुर/ Jaipur, राजस्थान/Rajasthan, Pin-302022

Tel (O): 0141-2771448 (EPABX)

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Website: www.indiansalt.com

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Advertisement For Engagement On Fixed Term Contract Basis

Advertisement No. 03/2025

Applications are invited for recruitment on fixed term contractual basis for the following post and eligible candidates may submit the applications in the prescribed format.

1. **POST, GRADE, NUMBER OF VACANCY, EDUCATIONAL QUALIFICATION & EXPERIENCE REQUIREMENTS:**

| S. No. | Post Name | Eligibility Criteria | CTC Per Month (Rs) | Age | No. of Vacancies in Nos. | Place of Posting/ Location |
|--------|------------------|--|--------------------|---|--------------------------|---|
| 1 | Security Officer | <p>The incumbent should have retired from the regular basis at level 10 of the 7th CPC pay matrix from Defense /Para Military/ State Police Forces on or after 01/01/2024.</p> <p>Preference: Experience in All sort of Security measures with Industrial exposures to large/ medium size Industries/ Certified training for Security Officer programme aligned with industrial standard will have added advantage.</p> | 74,000/- | Candidate should be less than 62 years as on the last date of receipt of application as per vacancy advertisement | 2 | HSL-Kharaghoda, Gujarat/ SSL-Sambhar, Rajasthan |

Note:

- All qualifications should have been acquired from Indian Universities/Institutes recognized by AICTE or UGC.
- Candidates who possess the notified eligibility criteria are only eligible to apply.

2. **CRUCIAL DATE:**

Age & Eligibility Criteria will be considered as on date of Advertisement in the Company website.

3. **PERIOD OF INITIAL ENGAGEMENT:**

The appointment will be purely on contractual basis initially for One year it may be extended for another one year as per the requirement of the Company subject to a maximum age of 65 years whichever is earlier. Extension will be subject to functional requirement of the Company and work performance.

4. **PLACE OF POSTING:**

Selected candidate will be posted at HSL-Kharaghoda, Gujarat & its Subsidiary Company Sambhar Salts Limited, Sambhar Lake, Rajasthan.

5. **SELECTION PROCEDURES:**

The engagement will be purely on contract basis. Application received in response to this advertisement will be shortlisted on the basis of experience and qualification of applicants. Security Officers will be selected from shortlisted candidates on interview basis for which date & venue for interview will be intimated separately. HSL & SSL management reserves the right to reject any application without assigning any reason.

6. **SCOPE OF DUTIES**

During the period of engagement, the Security Officers would require to perform guarding duties, liaise with authorities, and undertake other official tasks to protect and secure company property and interests, as assigned by the respective division heads.

7. **LEAVE**

The Security Officer will be entitled for the paid leave at the rate of 01 day for each complete month of service.

Sole Producer- 'Organic Alkaline Salt'

Accumulation of leave beyond contract period will not be allowed. In special circumstances, the Security Officer could be called for services on holidays or beyond normal working hours for which no extra remuneration will be paid.

8. TRANSPORT ALLOWANCE

No transport allowance for the purpose of commuting between the residence and the place of work shall be allowed. No TA/DA is admissible for joining the assignment or on its completion. However, TA/DA for outstation visits as admissible will be provided on need basis.

9. OFFICE TIME AND WORKING HOURS

Engagement of Consultants would be on full time basis. Working hours will be decided by Company. The selected candidate will not be allowed to take any other assignment during the period of contractual engagement. The Security Officer may be called on Saturday/ Sunday/ other Gazetted holidays, if required.

10. MEDICAL FITNESS:

The final selected candidate(s) being appointed for the post is required to undergo Medical examination by registered Medical Officer and produce Medical Certificate before joining the post for which he/she offered position.

11. GENERAL CONDITIONS:

- i) Only Indian Nationals are eligible to apply.
- ii) Age & eligibility criteria will be considered as on date of advertisement in the Company website.
- iii) All qualifications should have been acquired from Indian Universities/Institutes recognized by AICTE or UGC or any other appropriate statutory authority in India.
- iv) Depending on the response and requirement, HSL & SSL Management reserves the right to raise / relax the eligibility conditions.
- v) HSL & SSL Management reserves the right not to fill up the post notified at its discretion and vacancy may also be increased / decreased depending upon organizational requirements.
- vi) Applicants are informed that mere called & appeared for the Personal Interview shall not give them any right for selection.
- vii) Applicants coming for called for the Personal Interview are not eligible for any travelling expenses.
- viii) Applicants are required to submit duly Self certified testimonials. They should produce the original documents, in support of their meeting eligibility conditions during the Interview, failing which such candidates will not be permitted to appear for the interview.
- ix) Applicants who have any pending complaints, Grievance (of any nature) or/ and litigations in any court of law in India or quasi judiciary body, etc. filed against the company are debarred from applying to the advertised posts.
- x) Applicants already removed / terminated / deserted their employment from HSL & SSL will not be considered.
- xi) HSL & SSL Management reserves the right to cancel/ restrict/enlarge/ modify /reopen /alter the selection process, if the need so arises, without issuing any further notice or assigning any reason thereof.
- xii) Canvassing in any form will be a disqualification.
- xiii) If any of the particulars stated by the retired employee is found that he has willfully suppressed any material fact/information relevant to the consideration of his/her case without prejudice to any other action that may be taken in concurrence thereof his/her candidature will be summarily rejected and will not be interviewed.
- xiv) Any dispute with regard to engagement of Security Officers against this advertisement will be under the jurisdiction of Court in Jaipur only.
- xv) Candidature of a registered applicant is liable to be rejected at any stage of selection process/ terminated/ cancelled after selection, on or after joining if;
 - a. any information / documents submitted by the candidate is found to be false; or
 - b. suppressed relevant information; or
 - c. if not found to be in conformity with eligibility criteria mentioned in the advertisement.
- xvi) Please note that all further announcements in this regard including corrigendum, if any would be made only at the Company website i.e., www.indiansalt.com.

12. HOW TO APPLY:

- i) Candidates should apply only through online mode in HSL & SSL website www.indiansalt.com.
- ii) Before registering/applying online, the candidates should ensure that they have mobile number and valid & active personal email ID and keep them active for the entire duration of selection as HSL & SSL will send all selection related communications only through email till the selection process is completed.
- iii) Candidates have to upload required scanned copies of documents / certificates in prescribed format to establish their eligibility, failing which the application is liable for rejection.
- iv) Candidates should submit single application only for any post. In case of multiple applications / registrations for any post, the last registered application shall only be considered.
- v) Candidates should ensure that they have uploaded the required documents before submitting applications, for their benefit, after uploading a document, "View Document" option will be provided in the on-line portal to check.

- vi) It is mandatory that eligible candidates should go through the full text of the advertisement and agree to all the conditions given while applying for the post.
- vii) After uploading required documents / certificates candidates should submit their application through ONLINE, candidates should take a print out of registration cum application form and produce it along with self-attested copies of certificates / documents, at the time of Document / Certificate verification.
- viii) Scrutiny of applications for short listing of candidates for Selection will be solely based on documents / certificates uploaded by the candidates at the time of registration / submission of application through ONLINE.
- ix) No manual /paper applications will be entertained and candidates are advised not to send any hard copy to this Office.
- x) The last date for submission of online application will be 19.03.2025.

13. **IMPORTANT GUIDELINES FOR UPLOADING DOCUMENTS:** The applicants may submit the online application with requisite educational, experience and other requisite certificates in .pdf format upto the file size of 5 MB. All the requisite documents to be uploaded by the candidate(s) required to clearly establish their eligibility. The Last date of submission application online is 19.03.2025. Candidates should apply only through online mode only no application/documents sent through offline mode will be entertained.

14. Information regarding Selection Schedule will be communicated to the shortlisted candidates through HSL & SSL website/besides e-mail to their registered e-mail address/message through SMS to their Registered Mobile Number. The Call Letter for Interview will be uploaded in HSL & SSL website and the same need to be downloaded and printed by the candidate concerned.

Important: Please note that email communications from our end may be sent through the NIC email system, which may occasionally be filtered into the Spam folder. Candidates are advised to regularly check their Spam folder, in addition to their Inbox, to ensure they receive all relevant updates and communications regarding their application.

The decision of Company in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection and interviews and posting of selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

15. **HSL & SSL DECISION IS FINAL:**

The decision of Chairman and Managing Director of HSL/SSL in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection and interviews and posting of selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

16. **IMPORTANT DATES:** The Last date of submission of online application is 19.03.2025.

By Order

SD/-

General Manager (P&A)